



MIDWEST  
IMPORTS  
LTD.

"FOOD PRODUCTS FOR  
PROFESSIONALS"™

Midwest Imports is very much looking forward to our industry being re-opened, and continuing to supply the foodservice industry with the highest quality ingredients and vessels the world has to offer. The following page has the policies we will use both within our company, and when visiting our customers moving forward. The current situation remains fluid, so we must also adapt and evolve our policies with the changing CDC guidelines. We will continue to serve the industry in the best and safest way that we can.

Thank you!

Midwest Imports Management

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## Midwest Employee Sales/ Delivery Policy

### 2020 Foodservice Reopen

Midwest Imports will follow CDC guidelines for employees returning to work. Any employee who feels ill in any way will be urged to stay home. Any employee displaying signs of being ill (coughing, fever, etc.) will be sent home immediately. We will then follow CDC protocol for cleaning and disinfecting in all areas where that employee has been.

Hand washing with soap and water for at least 20 seconds will be done by all employees reporting to work. Hand sanitizer with minimum 60 percent alcohol must be used and will be provided where running water is not available.

All delivery drivers and sales reps will wear face coverings as well as gloves if handling products. Hands must be sanitized before putting gloves on, and disposable gloves must be changed regularly. Any products delivered will be closed, covered, or sealed. No exposed products will be brought to any customer property. Any pens provided by Midwest used to sign for deliveries must be sanitized with anti-bacterial wipes.

Delivery drivers and sales reps will always maintain social distancing rules, and spend only necessary time inside any property.

All waiting for confirmation of delivery and sign off should be outside of property and even in your vehicle whenever possible.

Any no- contact delivery requests are possible, and arrangements will be made on a case by case basis.

Social distancing and hand sanitizing will also be required within our office and warehouse. As always, only authorized workers and delivery people will be allowed to enter, and must adhere to the policies we have in place for our own employees.